



Part of **WF** Education Group

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Website: www.technologysupplies.co.uk/servicing-maintenance

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**Log Book should be completed:
Each time the system is emptied
Everytime the system is tested or worked on**

Room	ID Number	Make and model of unit	Comments/Issues	Action Taken	Checked by	Date

- Daily/Weekly Checks on Extraction Systems:**
1. Filters
 2. Extraction of Dust/Fumes
 3. Pipework
 4. Overall Appearance

LEV tests should be carried out by a competent person on all Extraction Systems no later than 14 month intervals.
This is a mandatory requirement under COSHH 2002 Regulation.