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Each time the system is emptie	d
Everytime the system is tested or worked o	n

Room:	ID Number:	Make & Model of Unit:	Comments/Issues:	Action Taken:	Checked By:	Date:

Daily/Weekly Checks on Extraction Systems:
1. Filters
2. Extraction of Dust/Fumes
3. Pipework
4. Overall Appearance

LEV tests should be carried out by a competant person on all Extraction Systems no later than 14 month intervals.

This is a mandatory requirement under COSHH 2002 Regulation.